

**PROFESSIONAL COUNSELOR'S SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS
Room 180, 1400 E. Washington Avenue, Madison
Contact: Kimberly Nania (608) 267-7223
December 3, 2003**

8:00 a.m.

CLOSED SESSION - Screening Committee - Screen informal complaints – Colleen James, LaMarr Franklin, Sue Kell and Division of Enforcement staff.

8:30 a.m.

OPEN SESSION - CALL TO ORDER - ROLL CALL

Approval of Agenda

Administrative Report

A. Approval of Minutes of September 24, 2003.

Presentation of Proposed Stipulations that May be Signed after Mailing of the Agenda

- B. Report on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
- C. Scope Statement: Policies and Procedures Concerning Cheating on Credentialing Examinations
- D. Correspondence Regarding Who Would Do Initial Intake Interviews – Waukesha, Division of Vocational Rehabilitation
- E. Draft Language for Record Keeping Rule
- F. Hearing and Appearance Regarding Notice of Intent to Deny – Sean Terry **9:45 AM**
- G. Rule Hearing: Regarding National Clinical Examination **10:00 AM**
- H. Appearance Regarding Application: Debra A. Hilgart **10:30 AM**
- I. Request for Approval of Supervisors – Jeff Czebotar
- J. Request for Approval of Supervisors – Larnzetta McFadden

- K. Request for Approval of Supervisors – Tammy Danielson
 - L. Request for Approval of Supervisors – Sonia L. Hill
 - M. Request for Approval of Supervisors – Nicole Jensen
 - N. Request for Approval of Supervisor – Maureen Neuville
 - O. Question Regarding Ethics CEs
 - P. Question Regarding “Face to Face”
 - Q. Use of Neurofeedback and EEGs
 - R. Notice of Hearing by Social Work Section Regarding Foreign Degrees
- AODA Task Force Proposal
- Consulting with Legal Counsel
- Report of Screening Panel
- Informational Items
- S. 2004 Meeting Dates

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am

Monitoring

Deliberation of Monitoring Issues that May Be Received After Mailing of Agenda

- T. Deliberation of Hearing and Appearance RE: Notice of Intent to Deny – Sean Terry

- U. Deliberation of Appearance Regarding Application: Debra A. Hilgart

Deliberation of Proposed Stipulations that May be Signed after Mailing of the Agenda

Deliberation of Proposed Administrative Warnings that May be Signed after Mailing of the Agenda

Division of Enforcement – Case Status Report

Review of Applications

Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, if Voting is Appropriate

DOE – Signature Collection

Other Section Business

ADJOURNMENT